

Clinical Nursing Research (CNR) *Call for Proposals*

A. Description

UCSF School of Nursing (SON) and UCSF Health are pleased to announce a special Clinical Nursing Research (CNR) funding opportunity. This competitive initiative provides support for pilot investigations undertaken by UCSF SON faculty members with UCSF Health direct care clinical nurses playing a key role on the investigative team (i.e., Co-Principal investigators).

The intents of this initiative are to:

- Deepen the partnerships between faculty investigators and direct care clinical nurses that ultimately lead to meaningful improvements in care or care delivery, and
- Develop clinical curiosity and scientific inquiry skills of the nursing workforce at UCSF Health (including Parnassus, Mission Bay, Benioff Children's Hospital, Mt. Zion, Langley Porter, and Ambulatory areas).

Consistent with the expectations of Magnet recognized institutions like UCSF Health, UCSF direct care clinical nurses are expected to participate in activities that integrate evidence-based practice and research into clinical and operational processes.

CNR funds will support a maximum budget of \$15,000 for up to two awards for pilot studies (i.e., testing the feasibility of an intervention, testing a measurement approach, trying out a new setting, collecting data for an efficacy test, testing a new sample). Other details include:

- Pilot study data should lead to a research proposal application for external funding and should be explained in the application;
- Proposals must involve meaningful collaboration with UCSF Health direct care clinical nurses (i.e., Co-Principal investigators);
- Clinical collaborator must be involved in the design, data collection, analysis, and dissemination of the research project; and
- Funding preference will be given to projects that are aligned with UCSF Health vision, values, and strategic goals (<https://www.ucsf.edu/about/mission-and-values>).

Institutional Review Board (IRB) approval for the proposed study must be received by Sharon.Lee@ucsf.edu before any funds may be transferred to the Principal Investigator's department. Note: Please list the UCSF Health direct care clinical nurse as a Co-Principal Investigator in the IRB application. **After that date, there is no guarantee funding will be available.** Awarded funds must be expended within one year of the award date.

Upon project completion, the following documents must be forwarded to Sharon.Lee@ucsf.edu:

1. Brief final report addressing each specific aim, research dissemination, and subsequent grants submitted/awarded (maximum one page),
2. Expense report, and
3. In a mutually agreeable time/format, a presentation to UCSF School of Nursing and UCSF Health communities.

B. Eligibility

UCSF SON: Salaried faculty in any series (Ladder Rank, In Residence, Clinical X, Health Science Clinical, Adjunct) employed \geq 50% time are eligible. Note: **Faculty members may only submit one intramural research application to the SON**

Office of Research during each academic year. Submission of the same proposal to a second agency is not prohibited; however, CNR funds are restricted to proposals not funded elsewhere.

UCSF Health: Direct care clinical nurses, as defined by Magnet, are not APRNs or Nurse Managers/Directors. The time worked on this research project is outside of normal working hours and will be floated time against the CNR grant funding. Please ensure that the budget incorporates the number of hours you will commit to the project. All time floated to the CNR grant should be coded in HBS as “normal hours worked” and “straight time only.” The Enterprise Code “Nursing Research” should be used on HBS Timesheets. **Research time is considered time in lieu of—not in addition to—patient care.**

C. Evaluation Criteria

Proposals will be evaluated based on:

- Research question or hypothesis with clinical relevance, high potential impact for nursing practice, and alignment with UCSF Health strategic priorities;
- Appropriate design, procedures, measures, and data analysis;
- Strength of the collaborating team; and
- Potential for publication and extramural funding.

D. Timeline

Activity	Dates
Announcement of CNR Call for Proposals	5/13/2020
Deadline for submission of proposals. Only electronic submissions will be considered. Forward a single pdf application to Sharon.Lee@ucsf.edu .	7/24/2020
Final funding decisions announced	Summer 2020
Deadline for submission of IRB approval to Sharon.Lee@ucsf.edu	10/30/2020
Deadline for Final Report	1/15/2021
Updates about outcome of funding	Ongoing

E. Questions

- Dr. Hannah Jang, Associate Chief Nurse Researcher and Clinical Inquiry Manager, Institute for Nursing Excellence (INEx), UCSF, Hannah.Jang@ucsf.edu.
- Dr. Julene Johnson, Associate Dean for Research, School of Nursing, Julene.Johnson@ucsf.edu.

F. Instructions for Proposal Preparation

Please write your proposal following the instructions below and create a single pdf file. Do not include form fields in your pdf document. Applications should include the following:

1. UCSF School of Nursing CNR proposal cover sheet (attached).
2. Brief cover letter that documents your faculty eligibility.
3. Letter of support submitted by each participating UCSF Health partner, describing their role on the team (e.g., Co-Investigator, Member of the Research Team) and their planned contribution to the project (e.g., data collection, assist with data analysis, assist with manuscript preparation).
4. Research plan. The research plan should be a maximum of four (4) single-spaced pages. The plan must contain the following sections:
 - a. Introduction and Research purpose/Specific aims with research questions or hypotheses
 - b. Background/Theoretical foundation/Succinct review of literature
 - c. Significance and Innovation
 - d. Methods
 - a. Research design;
 - b. Sample and sampling issues;

- c. Human Subjects considerations, including gender, children, and minority populations; IRB approval must be obtained prior to transfer of funds (**UCSF Health** RN must be listed as a Co-PI or Co-I); and an appropriate plan for monitoring adverse effects must be included;
 - d. Data collection methods, methods, and procedures;
 - e. Data analysis plan; and
 - f. Potential limitations.
5. List of references, not to exceed one additional page.
 6. Copy of PI's Biographical Sketch using the NIH form, (<http://grants.nih.gov/grants/forms/biosketch.htm>); a copy of the **UCSF Health** Clinical Nurse Partner's resume/CV.
 7. Copy of any unpublished instruments described in the methods.
 8. Budget requests may be up to a maximum of \$15,000 per proposal. A one-page budget (attached) is required to indicate planned budget and justification for expenses. Budgets must be carefully justified. Student tuition is an allowable cost if a Research Assistant is included in the budget. Disallowed costs include: investigator's salary, travel, and indirect costs.

OR USE: Maximum of \$15,000 per proposal. Use the PHS 398 Form Page 4, "Detailed Budget for the Initial Period": <http://grants.nih.gov/grants/funding/phs398/phs398.html>
Add network recharge rates to your budget.

Format Requirements:

- Arial font 11 pt (table or figure may be 9 or 10 pt),
- Minimum 0.5 inch for all margins, and
- Include all page numbers.

HJ
5/11/2020
SL
4/29/2020